

# First impressions count!



TAFE Open College Network have just published *From Top to Toe: the Art of Personal Presentation*, a training video and handbook on how to shape up for that vital job. Contact Muriel Bergel on (02) 289 7754.

## ***A Journalist's Guide to Australian Lawyers***

This first issue of the *Guide* offers details of some 300 lawyers across Australia who are willing to help journalists by explaining the implications of legislation or a court ruling, provide information on current issues or even write specialist articles for feature editors and trade journals. RRP \$65 from PB Marketing & Media, 36 Cambridge Street, Rozelle, Sydney 2039; telephone (02) 818 1554; fax (02) 818 1320.

## ***Australian Education Directory***

*Australian Education Directory* ed Julie Badger and Peter Mathews, Library and Information Services Unit, ACER.

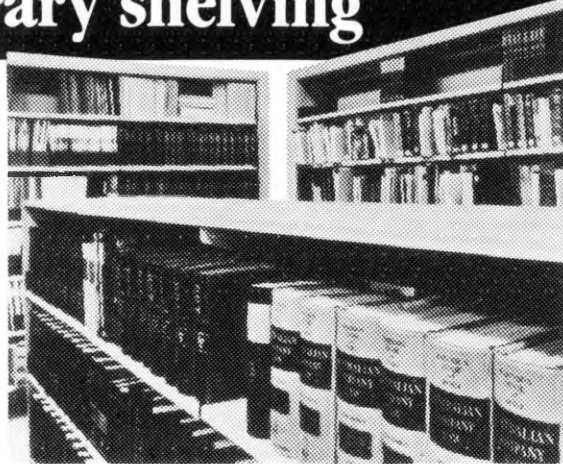
This newly-updated directory includes details of just about every institution in the education sector, with its administration and its supporting and peripheral bodies. \$45 plus \$5 p.p. from ACER, PO Box 210, Hawthorn, Vic 3122; telephone (03) 819 1400; fax (03) 819 5502. □

## **Steel Library Shelving that doesn't look like steel library shelving**

There is an alternative to boring steel stacks. FUTURA SHELIVING with natural timber end panels and optional timber canopy tops.

Consider the beauty of Australian native timbers with the flexibility of Futura Shelves. Or if you need a little brightening colour, select from a full spectrum of durable plastic for your end panels.

Contact your S&M office for details now.



**S&M Supply Company Pty Limited**

P.O. Box 449  
WOOLLOONGABBA  
QLD 4102  
PH: (07) 229-1155  
FAX (07) 229-9560  
FREE CALL 008-777-447

P.O. Box 3311  
SYDNEY  
NSW 2001  
PH: (02) 692-0000  
FAX (02) 660-7980  
FREE CALL 008-251-518

P.O. Box 4296  
KINGSTON  
ACT 2604  
PH: (06) 280-6344  
FAX (06) 280-4885  
FREE CALL 008-020-001

P.O. Box 255  
EAST BENTLEIGH  
VIC 3165  
PH: (03) 579-0850  
FAX (03) 563-8337