

2013 Public Workshops Calendar

EASA conducts a wide range of public workshops. These programs are open to anyone. Public workshops are held at the EASA training room in our Stuart Park office. Plenty of free parking is available behind the building. Please note that 16 places are available for each workshop but we do require a minimum of six participants in order for it to run. A confirmation email will be sent out 7 - 10 days prior to your workshop.

All Public Workshops can also be customised and delivered to Government or Private Organisations either onsite or at the EASA offices. Please contact our Training and Development staff for more information.

Date	Workshop	Cost	Duration
3 July	Resilience in the Workplace	\$255.00	Full Day
8 July	Managing Time Effectively	\$132.00	Half Day
10 July	Dealing with Dysfunctional People in the Workplace	\$255.00	Full Day
17 July	Customer Service Skills	\$255.00	Full Day
24 July	Conflict Resolution	\$255.00	Full Day
7 August	Tools for Assertive & Effective Communication	\$255.00	Full Day
12 August	Personal & Professional Stress Management	\$132.00	Half Day
19 August	Mediation Skills for Managers	\$255.00	Full Day
21 - 22 August	Management in the 21st Century	\$510.00	2 Full Days: 8 & 9 April
2 September	Appropriate Workplace Behaviours (STAFF TRAINING)	\$250.00	Half Day
4 September	Appropriate Workplace Behaviours (MANAGER'S TRAINING)	\$350.00	Full Day
18 September	Develop Team Success Through Workplace Coaching & Mentoring	\$255.00	Full Day
23 September	Work Life Balance	\$255.00	Full Day
2 October	Conflict Resolution	\$255.00	Full Day
7 October - 1 January 2014	Train the Trainer	\$255.00	Full Day
16 October	Tools for Assertive & Effective Communication	\$255.00	Full Day
21 October	Dealing with Dysfunctional People in the Workplace	\$255.00	Full Day
13 November	Cultural Awareness	\$255.00	Full Day
18 November	Advanced Communications	\$255.00	Full Day