

From a local milk run to a multi-national corporation...

Whether you're acting for a client buying a \$100,000 milk run or a \$50 million corporation, it's obviously vital to you that the transaction is completed efficiently and professionally.

To assist you in the transfer of all types of businesses and personal property, CCH has released **Buying & Selling Businesses • Personal Property** – a practical loose-leaf service with four updating reports a year.

Buying & Selling Businesses • Personal Property provides detailed explanations of the law, guidelines on conveyancing practice, digests of relevant cases, numerous checklists and over 200 original clauses and precedents.

New coverage of company takeovers

The manual contains a new section on company takeovers of proprietary companies. According to Charles Rosedale, partner, Clayton Utz, Melbourne, the *"treatment of the topic is the most comprehensive one presently available in Australia"*.

The author of the manual is **Andrew Lang**, a recognised specialist in conveyancing and legal drafting.

Find out more . . .

To find out more complete the form below. You can send away for further information or arrange a free, no-obligation inspection of the manual itself.

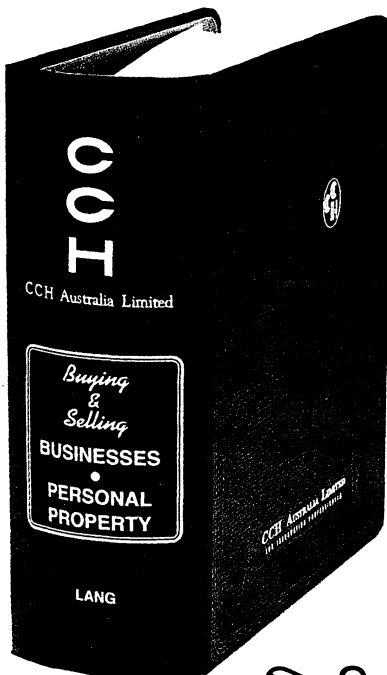


CCH Australia Limited

A.C.N. 000 630 197

The Information Professionals
P.O. Box 230 North Ryde NSW 2113
DX 812 Sydney

- Sydney (Head Office) (02) 888 2555
- Facsimile (02) 878 5151
- Darwin (089) 27 0212



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Kits ready for work experience students

The Law Society, with assistance from the Public Purposes Trust, has produced Work Experience Kits for the benefit of solicitors and students.

There are two kits: one tells the student what to expect for the duration of the week's work experience; the other is a guide for the firm and has a daily programme for the week, at the end of which practical exercises are set for the student.

The kits have been adapted from similar kits in New South Wales and Queensland.

They explain the role of a solicitor's office, details of requisite educational qualifications (for legal, para-legal and secretarial positions), salary expectations, employment prospects, and the pros and cons of the different methods of practice (ie employed solicitor vs sole practitioner vs partnership).

The kits are the result of solicitors experiencing difficulty in keeping a student gainfully occupied for a week.

The programme is comprehensive and far more educational than sitting a student in court for days on end.

The Careers Division of the Department of Education has been advised that the kits exist, though the Society will not be distributing them to schools.

The kits are available from the Society on request from firms taking on work experience students.

Both kits (student and firm) will be given to the solicitor in charge of the student. The student should receive his/her booklet on the first day of the work experience week.

Enquiries should be directed to Julie at the Society on 815104.

BALANCE
Editor: Robyn Smith
Printing & bromides:
ROKA Graphics